



UNIVERSITY OF MARYLAND BALTIMORE
OFFICE OF RESEARCH AND DEVELOPMENT

presents

Putting the OMB Circulars to Work in Our Daily Lives

What: Sponsored Research Training
When: Monday, May 18, 2009, 9 a.m. to 4 p.m.
Where: HSFII Auditorium
Who: For Research Administrators

Expert presenters:

- ❖ **Denise Clark**, Assistant Vice President for Research Administration and Advancement, Univ. of Maryland College Park; President, National Council of University Research Administrators
- ❖ **Ann Holmes**, Assistant Dean, Finance and Administration, Univ. of Maryland College Park
- ❖ **Tim Reuter**, Executive Director, Office of Research Accounting, Boston University

Course Overview:

This course will give Research Administrators a working knowledge of the regulations governing the federal contracts and grants. This hands-on approach to understanding the regulations uses the actual Circulars as the tools to build the knowledge necessary to properly administer federal funds. The workshop includes an overview and exploration of the Circulars to highlight the most relevant sections for use by administrators. The intent of the training is to demystify the vast pages of regulations and give the user quick access to the sections they are most likely to utilize in their work life. Case studies and “real-life” examples will be used to emphasize the key regulatory issues.

A morning break and lunch will be provided for registrants

Basic Course Outline:

The regulatory differences between a contract, grant and cooperative agreement
A simple overview of the F&A calculation – understanding what it pays for!
Direct costs vs. Indirect
Reasonable, Allowable and Allocable
Specific cost principals
Administrative Regulations
Revisions of budgets

Hot topic issues:

Unallowable Expenditures, Subcontracts, Cost Sharing and more

Fee: \$75 per person

Registration Required. Please complete the attached form and submit to Janet Simons no later than May 13, 2009